



## 2022 Application Instructions for International Students (Chinese Language Program-Spring Semester)

### I. Program Overview

This program aims to develop the Chinese language skills of international students and introduce them to the richness and depth of Chinese culture. In the program, the language level mainly focuses on improving the Chinese oral ability of international students, while the cultural level focuses on helping international students learn and understand Chinese traditional culture and customs. In order to meticulously distinguish the Chinese language level of international students, the College of International Education arranges a Chinese language proficiency test at the beginning of the semester and assigns students to classes according to their test results. The Chinese language learning program is divided into three levels: elementary, intermediate and advanced. Those who successfully complete the program will be awarded the Certificate of Completion by SDUW.

**Period of study:** one semester or longer, starts in March and September every year.

### II. Course Introduction

Courses in the program are divided into major courses and elective courses, of which the major courses are 20 class hours per week.

The class division, curriculum and teaching objectives of the program are shown in the table below.

Course	Target Students	Course Arrangement	Course Objectives (Based on one-semester long study)
<b>Elementary (Class A)</b>	Students with Zero-base Chinese	Comprehensive Reading (I) Oral Chinese (I) Chinese Listening (I)	-Skillfully use 400 commonly-used Chinese characters -Chinese listening, speaking, reading and writing abilities reach HSK 2 or HSK 3
<b>Intermediate (Class B)</b>	Students having taken three- month Chinese courses	Comprehensive Reading (II-III) Oral Chinese (II- III) Chinese Listening (II- III)	-Skillfully use 600-1200 commonly-used Chinese characters -Chinese listening, speaking, reading and writing abilities reach HSK 3 or HSK 4

<b>Advanced (Class C)</b>	Students having taken over one-year Chinese courses	Advanced Chinese Advanced oral Chinese Advanced listening	-Skillfully use 2500-5000 commonly-used Chinese characters -Chinese listening, speaking, reading and writing abilities reach HSK 5 or HSK 6
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The program also has language and culture elective courses to enhance international students' comprehensive understanding of China. The courses are shown in the table below.

<b>Elective Course</b>	<b>Content &amp; Outcome</b>	<b>Hours</b>
<b>HSK Tutoring</b>	-Consolidate the words and basic Chinese grammar -Be familiar with HSK test questions at all levels -Proficiently use the basic skills of listening, speaking, reading and writing -Pass the corresponding level of HSK and HSKK	2 per week
<b>Chinese Tea Culture</b>	-Understand the relationship between Chinese tea culture and Chinese literature and art -Learn the knowledge of tea, spring, tea set, etc. -Experience Chinese culture	2 per week
<b>Tai Chi</b>	-Learn Tai Chi -Experience the cultural essence of Chinese Wushu -Enhance learners' physique -Enhance the understanding of the cultural connotation of Chinese Wushu	2 per week
<b>Traditional Chinese Painting</b>	-Learn traditional Chinese painting, including figure, landscape and bird and flower -Master the basic techniques and appreciation methods of line drawing, fine brushwork and freehand brushwork -Have a further understanding of Chinese traditional culture	2 per week
<b>Chinese Calligraphy</b>	-Popularize Chinese Calligraphy -Learn the general knowledge and basic writing skills of Chinese calligraphy	2 per week

### III. Eligibility

1. Applicants must be non-Chinese citizens in good physical and mental health and possess a valid foreign passport. Applicants under the age of 18 must submit relevant supporting documents (Annex 1) At the time of application and entry.
2. For those who were originally Chinese citizens and later became foreign nationals, and those who have acquired a foreign nationality at birth, one or both of the parents are Chinese citizens and have resided in a foreign country, are subject to the regulations as stated in Document No. 12 [2020] of

the P.R.C Ministry of Education and applicants must submit relevant supporting documents (Annex 2);

3. Applicants must possess at least a high school diploma or its equivalent.

#### **IV. Application Dates**

October 20, 2021 to February 20, 2022

#### **V. Application Documents**

1. SDUW Application Form for Admission to Chinese Language Program (Annex 3)
2. Photocopy of passport, including the page of personal information and visa or residence permit.  
The passport should have a validity of at least 6 months.
3. High school diploma or above or equivalent. If the certificates are not available yet, a pre-graduation certificate should be presented to affirm the applicant's expected graduation date.
4. Official transcripts for all the courses in high-school or above studies
5. CV in Chinese, or English, or Korean (Annex 4)
6. Foreigner Physical Examination Form (Annex 5)

Note: The physical examination form must be fully filled in. Incomplete forms or forms without the signature of the attending physician, or the official stamp of the hospital, or a stamped photograph will be deemed invalid. Please ensure your physical examination result remains valid during your application time as its validity is only 6 months.

7. Electronic Photos

Note: The photo should be in the size of 33mm×48mm with white background in JPG format. Scanned copies of developed photos are not acceptable. Two developed photos should be submitted upon registration.

#### **VI. Application Procedures**

1. Send colored scanned copies of your application documents to our university by email. The originals are required for verification when register. E-mail address: [ciewh@sdu.edu.cn](mailto:ciewh@sdu.edu.cn)
2. Receive emails confirming your pre-admission qualification from the College of International Education.
3. Make Payments  
After obtaining the pre-admission qualification, student should pay application fee, tuition fee and insurance fee via bank transfer, and will get receipts when register.

**(1) Remittance from abroad:**

It is strongly suggested to remit in RMB. If the remittance is made in USD, please be sure the amount could also cover the exchange rate margin and service charge, and the excess, if there is any, will be returned to you when register.

**Beneficiary's Name:** Shandong University, Weihai

**Beneficiary's Bank Name:** Bank of China Limited Weihai Branch

**Bank Address:** NO.9 Qingdao North Road, Weihai, Shandong, China

**Account NO.:** 228602584555

**Swift code:** BKCHCNBJ51D

**Purpose of Remittance:** language student's tuition fee

**Remittance Information:** student ID, student's name in passport, passport number and the words "language student".

**(2) Remittances made within China:**

**Beneficiary's Name:** 山东大学（威海）

**Beneficiary's Bank Name:** 中国银行威海山大支行

**Account number:** 228602584555

**Purpose of Remittance:** language student's tuition fee

**Remittance Information:** student ID, student's name in passport, passport number and the words "language student".

4. Receive formal Admission Notice and the documents for visa application posted to you by the university.

**VII. Application Instructions**

1. The application documents must be in Chinese, English or Korean. For documents in other languages, scanned copies of the original documents and the notarized translations in English or Chinese must both be provided. Please use a scanner to scan the original or notarized application documents. Images captured by mobile phones or cameras, or photocopies will not be accepted. Handwritten documents will not be accepted with the exception of the Foreigner Physical Examination Form or signatures.
2. Applicants should ensure that the application information and application documents provided are authentic and correct. Once the admissions or certification department verifies that certain information in the application is incorrect or fraudulent, the application or admission will be

canceled. In the case the fraud is discovered after the student commenced his/her studies, it could lead to expulsion.

3. The electronic documents that Shandong University, Weihai and relevant departments/schools announced on websites or send to applicants via emails are deemed to have been delivered.

## **VIII. Registration Time**

Admitted students are required to register at Shandong University, Weihai according to the date stated in the admission letter. The original graduation certificate, language proficiency certificate and other required documents should be presented for verification when register.

## **IX. Fees**

1. Application fee: RMB 400
2. Tuition fee: RMB 7000/semester.
3. Medical insurance premiums: RMB 400/semester; RMB 800/year

According to the regulations of the Chinese Ministry of Education, international students coming to China must purchase medical insurance. Students who have not purchased medical insurance will not be registered (Please login to <http://www.lxbx.net> for insurance plan and claims procedures).

## **X. Visa**

Admitted students must apply for a student visa at the Chinese Embassy/Consulate in their countries of residence with the Admission Notice and JW201/JW202 Form. International students who will study in China for less than 6 months should apply for the X2 Visa. Students who will study in China for more than 6 months are required to obtain the X1 visa. To stay in China legally, it is mandatory for X1 visa holders to apply for the Residence Permit within 30 days of arrival in China.

## **XI. Accommodation**

SDUW campus is close to the International Bathing Beach, which boasts a coastline of over 2800 meters. The international students' dormitory building is located on campus which are double rooms equipped with desks, chairs, wardrobes, beds and individual bathrooms. There are also public kitchens, laundries and study rooms in the building.

To reserve a place in the dorm building, you need to download and fill out the SDUW International Student Application Form for On-Campus Accommodation (Annex 6), and send the form, together with scanned copies of Admission Notice and passport, to [ciewh@sdu.edu.cn](mailto:ciewh@sdu.edu.cn) no later than 10 days before the registration date. You will receive email confirming your success of reservation.

When you arrive at the campus, you should take your Admission Notice and passport with you for check-in, and pay your accommodation fees and a deposit at the reception desk (The deposit is RMB 600, and will be returned to you at check-out with the following conditions met: ① checking out on-time; ② keys returned; ③ room facilities and items kept intact). You could go to the Finance Office to collect your receipt later on. Please keep the receipt for future use or refunds.

<b>Room Rates (RMB/Person/Bed)</b>		
<b>Room Type</b>	<b>Long Term (one semester)</b>	<b>Short Term (less than one semester)</b>
Double Room	4000/semester(no fridge ) 4200/semester(with fridge)	80 per day (no fridge)
Single Room	8000/semester(no fridge) 8400/semester(with fridge)	160 per day (no fridge)

Note: Accommodation costs may vary depending on room type and accommodation building

## **XII. Contact**

College of International Education, Shandong University, Weihai

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